

**Division of State Architect-Advisory**  
**Board and All Committees-Status of**  
**Motions and Follow-Up Items -**  
**Completed Items Only**  
**October 25, 2004**

<i>Item#</i>	<i>Topic/ Description</i>	<i>Meeting</i>	<i>Next AB</i>	<i>To DSA</i>	<i>Staff Report</i>
	<i>M = Motion</i>	<i>Date</i>	<i>Meeting</i>	<i>Staff</i>	<i>Back to AB</i>
	<i>F = Follow-Up Item</i>				

**01 - DSA Advisory Board**

01.01.12	M	Approve 6-18 Advisory Board Minutes Motion made by Kenny, 2nd by Paul Beyl.	10/8/2004		
		<i>Status:</i> Complete	<i>Responsible Party:</i>		
		<i>Comments:</i>			
01.01.13	M	Approval of Safety and Emergency Response Committee Minutes Motion made by Stephanie, 2nd by Kenny.	10/8/2004		
		<i>Status:</i> Complete	<i>Responsible Party:</i>		
		<i>Comments:</i>			
01.01.14	M	Approval of Inspector Committee Minutes Motion made by Dennis, 2nd by Paul Villa.	10/8/2004		
		<i>Status:</i> Complete	<i>Responsible Party:</i>		
		<i>Comments:</i>			
01.01.15	M	Approval of EIPB Committee Minutes Motion made by Lowell, 2nd by Kerry Clegg. Approved with exception of two corrections on name spelling given to Elena.	10/8/2004		
		<i>Status:</i> Complete	<i>Responsible Party:</i> Elena/Mary Ann		
		<i>Comments:</i> Corrections made.			

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	<i>F = Follow-Up Item</i>				
01.01.18	M M – Proposed New Access Policies Approval and Deletion of Existing Motion by Dennis, 2nd by Kerry Clegg. New: 04-01 Beveled Lip at Curb Ramps, 04-02 Detectable Warnings, 04-03 Visual Alarms in Classrooms. Deletions: 94-18 Ramp Landing Clearances at Doors, 95-02 Single Room Occupancy-Hotels, 96-04 Elevator Call Buttons-Mounting Height, 97-07 Top and Bottom Landings at Relocatable Classroom buildings, 97-11 Over-the-Counter Approvals for Existing Restrooms, 97-12 Access Code Adoption to the Metric System, 98-06 Signs.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan/Aaron  <i>Comments:</i>	10/8/2004			
01.01.23	F Request for Follow-Up Items  The AB requests that a report going to the State Architect on all motions, follow-up items and questions posed (and replies).  <i>Status:</i> Complete <i>Responsible Party:</i> Mary Ann  <i>Comments:</i> Met w/State Architect 10-25-04 and 1-3-05 to review follow up and action items. State Architect's responses are noted within reports. This process will be ongoing.	10/8/2004	1/18/2005		

## 02 - Building Standards Committee

02.01.01	M NFPA	4/21/2004			
	By motion, the committee expressed its concern that state policy, in the form of draft NFPA provisions, is being developed by a single entity, the consultant firm hired by NFPA, outside the normal consensus process for code development work. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Chip Smith  <i>Comments:</i> Concern conveyed at the 6/18/04 AB meeting during BSC report.				
02.01.03	M Stakeholder Review Process	4/21/2004			
	By motion, the committee approved the stakeholder review process concept proposed by DSA staff (as presented in the flow chart). The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/Chip  <i>Comments:</i> Concept approved.				
02.01.05	M Current Code Update	4/21/2004			
	By initial motion, the committee expressed concern regarding whether DSA will be able to continue allocating sufficient resources to update the current code. The motion was amended by adding "and include adequate support for DSA's policy funds and current activities." The amendment was accepted and the motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/Chip  <i>Comments:</i>				

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- 02.01.14 F Earthquake Bracing Systems for Water Heaters 4/21/2004  
 Mr. Shields asked that Mr. Henry Reyes, Seismic Safety Commission be invited to the next BSC meeting to discuss the issue. (See item 02.13.00.)
- Status:* Complete     *Responsible Party:* Elena/Richard
- Comments:* To DSAAB 10/8/04. Henry Reyes unavailable due to family illness.
- 02.01.15 F Stakeholder Notification Mailing List 4/21/2004  
 It was noted that DSA's stakeholder notification mailing list now contains over 300 names. Each entry is identified by category. Input and suggestions from committee members regarding the mailing list is welcome.
- Status:* Complete     *Responsible Party:* Chip Smith
- Comments:*

### 03 - Delivery Systems Committee

- 03.01.01 M Committee Disbanded 10/8/2004  
 Motion carried at 10/8/04 DSAAB meeting to disband Delivery Systems Committee.
- Status:* Complete     *Responsible Party:*
- Comments:*

### 04 - Excellence in Public Buildings Committee

- 04.01.04 F Outline for Committee Work Sessions 8/31/2004  
 In reviewing the draft outline, committee members provided their suggestions to improve the outline by rearranging various categories of the outline reviewed at the meeting. (See "Meeting Summary/Next Steps," EIPB minutes of 8/31/04).
- Status:* Complete     *Responsible Party:* Elena/Joann
- Comments:* Joann distributed update (late September?) via e-mail.

### 05 - Inspector Committee

- 05.01.03 F Follow-Up Items 8/12/2004 1/18/2005  
 Mr. Shallenberger asked Ms. Tarailo to provide him with a list of follow-up items after the meeting.
- Status:* Complete     *Responsible Party:* Elena
- Comments:* Sent via e-mail on 8/16/04.

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05.01.04	F Project Inspector Exam Process Draft Ms. Taylor invited committee members to e-mail comments and suggestions on their recommendations to her regarding the draft "Project Inspector Exam Process" after the meeting.  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/Ronna Taylor <i>Comments:</i> Comments received from committee members.	8/12/2004	1/18/2005		
05.01.05	F Project Inspector Exam Process Draft Committee members asked Ms. Taylor to provide them with the unabridged version of the draft after the meeting.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis <i>Comments:</i> Sent via e-mail on 8/13/04.	8/12/2004	1/18/2005		
05.01.16	F LEA Program Mr. France invited committee members to submit additional comments on the document to him after the meeting.  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/Eric <i>Comments:</i> Comments received.	8/12/2004	1/18/2005		

## 06 - Policies and Procedures Committee

06.01.07	F John Vester to Convey Recommendations Mr. Vester to convey the recommendations relevant to the UDC at their May 26 meeting.  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/John Vester <i>Comments:</i> Update provided to UDC at their 5/26/04 meeting.	5/19/2004	1/18/2005		
06.01.12a	F Policies & Procedures Document - Latest Revision In Section III (line 3), delete "seismic" and after "buildings" insert "under DSA jurisdiction" at the end of the sentence.  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/Mary Ann <i>Comments:</i> Will provide modified language at 12-14-04 meeting.	12/14/2004	1/18/2005		
06.01.12b	F Policies & Procedures Document - Latest Revision The first sentence of the introductory paragraph in Section IV (B), page 4 will be revised to read: "Unless superseded by Title 24, Part 1, the Board consists of...."  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/Mary Ann <i>Comments:</i>	12/14/2004	1/18/2005		

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06.01.12c	F Policies & Procedures Document - Latest Revision Revise Section IV (B) to read "up to 17 members appointed by the State Architect, plus up to three ex officio members."  <i>Status:</i> Complete <i>Responsible Party:</i> Mary Ann <i>Comments:</i> Documents edited accordingly; Mary Ann to clarify if necessary.	12/14/2004	1/18/2005		
06.01.12d	F Policies & Procedures Document - Latest Revision Delete the heading for Section IV (C), inserting text before the line reading, "All appointed Board members may vote."  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/Mary Ann <i>Comments:</i>	12/14/2004	1/18/2005		
06.01.12e	F Policies & Procedures Document - Latest Revision Insert "technical" before "consultants", Section V, Item (5).  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/Mary Ann <i>Comments:</i>	12/14/2004	1/18/2005		
06.01.12f	F Policies & Procedures Document - Latest Revision Delete "their functions and objectives", Section V, Item (4).  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/Mary Ann <i>Comments:</i>	12/14/2004	1/18/2005		
06.01.12h	F Policies & Procedures Document - Latest Revision Delete reference to "subcommittee members of UDC," Section XIV, Item (A), paragraph two.  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/Mary Ann <i>Comments:</i>	12/14/2004	1/18/2005		
06.01.12i	F Policies & Procedures Document - Latest Revision On page 18, revise first sentence of last paragraph to read: "Expense claims shall be submitted as required in DSA's travel procedures."  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/Mary Ann <i>Comments:</i>	12/14/2004	1/18/2005		

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06.01.12j	F Policies & Procedures Document - Latest Revision Document entitled: "Task Groups: Formation and Operation" incorporated into the 2nd revised draft Policies & Procedures document, applicable for all committees (new Section 1X).  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/Mary Ann <i>Comments:</i>	12/14/2004	1/18/2005		
06.01.12n	F Policies & Procedures Document - Latest Revision Clarify that the Board serves at the pleasure of the State Architect, and committees serve at the pleasure of the Board chair in the revised draft of the Policies and Procedures document.  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/Mary Ann <i>Comments:</i>	12/14/2004	1/18/2005		
06.01.12o	F Policies & Procedures Document - Latest Revision Rename Section VIII (A) to state "board chair duties relative to committees."  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/Mary Ann <i>Comments:</i>	12/14/2004	1/18/2005		
06.01.12p	F Policies & Procedures Document - Latest Revision In Section XII insert the word "only" in the second sentence before "upon authorization by the Board Chair or Executive Director."  <i>Status:</i> Complete <i>Responsible Party:</i> Elena/Mary Ann <i>Comments:</i>	12/14/2004	1/18/2005		
06.01.12r	F Policies & Procedures Document - Latest Revision Clarify the role of the Board so it is consistent with DSA's jurisdictional authority.  <i>Status:</i> Complete <i>Responsible Party:</i> Mary Ann <i>Comments:</i> Language re: DSA's jurisdiction included in draft P&P document (page 2, line 5).	12/14/2004	1/18/2005		

## 07 - Safety & Emergency Response Committee

07.01.01g	F DSA Emergency Response Plan Obtain the DGS administrative order which establishes DSA as a response agency.  <i>Status:</i> Complete <i>Responsible Party:</i> Elena Tarailo/Mary Ann Aguayo <i>Comments:</i> Complete--Administrative Order 03-03.		1/18/2005		
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	<i>F = Follow-Up Item</i>				
07.01.04	F CDE Representative Invite CDE representative (Steve Newsom's replacement) to join the committee.	7/27/2004			
	<i>Status:</i> Complete <i>Responsible Party:</i> Elena Tarailo/Mary Ann Aguayo				
	<i>Comments:</i> Invited Diane Waters to the 10/28/04 S&ERC meeting; notified regarding date change.				
07.01.08	F Charter School Standards Bring to DSA's attention the committee's concerns that charter schools are not built to public school standards.	7/27/2004	1/18/2005		
	<i>Status:</i> Complete <i>Responsible Party:</i> Elena Tarailo/Mary Ann Aguayo				
	<i>Comments:</i> Discussed at 10/8/04 AB meeting; no action taken. Mary Ann discussed with Richard Conrad.				
07.01.09	F Agency Interactions and Roles Request for DSA to clarify interactions and roles of various agencies regarding emergency response.	7/27/2004	1/18/2005		
	<i>Status:</i> Complete <i>Responsible Party:</i> Elena Tarailo/Dan Levernier				
	<i>Comments:</i> OES addressed at meeting.				
07.01.14	F Meeting Location (12/1/04) Staff to ask OES which location is preferable; next committee meeting will be in Oakland or Sacramento depending on OES response.	7/27/2004			
	<i>Status:</i> Complete <i>Responsible Party:</i> Elena Tarailo/Mary Ann Aguayo				
	<i>Comments:</i> Committee meeting held in Sacramento, 1120 Q Street, 5th Floor, Conference Room A.				
07.01.15	F ATC Training Gale Bate asked re: ATC training & staff was asked to contact ATC re: when trainings are offered.	7/27/2004	1/18/2005		
	<i>Status:</i> Complete <i>Responsible Party:</i> Elena Tarailo				
	<i>Comments:</i> Elena emailed Gale for update. He will pursue on his own at a local ATC training.				
07.01.19	F CDE Emergency Preparedness (Future task): Invite CDE representative to brief the committee on the status of CDE's emergency preparedness efforts.	7/27/2004	1/18/2005		
	<i>Status:</i> Complete <i>Responsible Party:</i> Elena Tarailo/Diane Waters				
	<i>Comments:</i> CDE provided update at 12/1/04 meeting.				

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07.02.04	F	Catalog DSA's Historical Documents Regarding Safety and Emergency Response	12/1/2004	1/18/2005	
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*Status:* Complete      *Responsible Party:* Elena Tarailo/Mary Ann Aguayo

*Comments:* Catalog list emailed to committee 12/15/04.

## 08 - Universal Design Committee

01.01.01	F	Term Expiration Dates	10/7/2004	1/18/2005	
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Lowell requested that term expiration dates be listed on member roster.

*Status:* Complete      *Responsible Party:* Dan Rasmussen/Mary Ann Aguayo

*Comments:* Roster now includes expirations dates. Incorporate into web page.

08.01.01	M	2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Non-Substantive Changes	6/14/2004	10/8/2004	
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Motion #1: Mr. Skaff made a motion, seconded by Ms. Toji, to approve all the non-substantive changes discussed up to this point, with the exception of those identified by the committee that necessitate further discussion.  
The motion was carried unanimously.

*Status:* Complete      *Responsible Party:* Susan Georgis/Aaron Noble

*Comments:* Motion approved by the State Architect.

08.01.02	M	2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Non-Substantive Changes	6/14/2004	10/8/2004	
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Motion #2: Mr. Skaff made a motion, seconded by Mr. Lawrence, to approve the non-substantive changes to Section 1101C, Chapter 30, and Article 406 as proposed. The motion was carried unanimously.

*Status:* Complete      *Responsible Party:* Susan Georgis/Aaron Noble

*Comments:* Code section incorporated for rulemaking for the 2004 code cycle.

08.01.03	M	2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes	6/14/2004	10/8/2004	
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Motion #3: Mr. Guisasola made a motion, seconded by Mr. Peterson, to accept the proposed amendment to Section 1003.3.4.4. The motion was carried unanimously.

*Status:* Complete      *Responsible Party:* Susan Georgis/Aaron Noble

*Comments:* Code section incorporated for rulemaking for the 2004 code cycle.



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08.01.04	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #4: Mr. Lawrence made a motion, seconded by Mr. Peterson, to accept the proposed amendment to Section 1104B.5#8. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	10/8/2004		
08.01.05	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #5: Mr. Lawrence made a motion, seconded by Mr. Guisasola, to accept the proposed revision (for amendment to Section 1115.B2.1.6.1), with deletion of the third sentence. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	10/8/2004		
08.01.06	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #6: Mr. Skaff made a motion, seconded by Ms. Toji, to accept the proposed amendment (for Section 1117B.5.7), with an additional note clarifying that signs should face the approach. Mr. Skaff withdrew his motion and said he would make a new motion after hearing and discussing the new language.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Where permanent identification signage are provided for rooms/spaces, they shall be located on the approach side of the door as one enters the room/space. Signs that identify units shall be located on the same side of the door as the usual exit Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	10/8/2004		
08.01.07	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #7: Mr. Lawrence made a motion, seconded by Mr. Guisasola, to accept the proposed amendment to Section 1003.3.1.8. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	10/8/2004		
08.01.08	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #8: Mr. Skaff made a motion, seconded by Ms. Toji, to accept the proposed amendment to Section 1116B.1.4. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	10/8/2004		

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08.01.09	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #9: Mr. Skaff made a motion, seconded by Mr. Guisasola, to refer this section (Section 1116B.1.8) back to the staff for further review. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	1/18/2005		
08.01.10	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #10: Mr. Lawrence made a motion, seconded by Mr. Skaff, to change the reference as proposed (reference cited in Section 1116B.1.8 should be changed to Section 1117B.6). Ms. Toji proposed a friendly amendment, seconded by Mr. Skaff, to add a reference to Chapter 11B as proposed. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	10/8/2004		
08.01.11	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #11: Mr. Skaff made a motion, seconded by Ms. Toji, to send this section (Section 1133B.7.1.3) back to the staff for further revisions, for review by the committee on June 15, if possible, or as an alternative, to accept the proposed amendment after reviewing ADAAG. Ms. Toji withdrew her second, and Mr. Skaff withdrew his motion.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Recommendation for further review and consideration not approved by the State Architect.	6/14/2004	1/18/2005		
08.01.12	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #12: Mr. Margen made a motion, seconded by Mr. Skaff, to send this issue (regarding Section 1133B.7.1.3) back to staff for further review and consideration. The motion was carried, 5-1 (Mr. Peterson opposed, Mr. Guisasola absent during voting).  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> DSA submitted to BSC to correct 2.5% gradient to 4.16% gradient. Motion clarified in Motion 13.	6/14/2004	1/18/2005		
08.01.13	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #13: Ms. Toji made a motion, seconded by Mr. Peterson, to change the title as proposed (title in Figure 11B-1A). Ms. Toji modified her motion accordingly (according to discussion) and the motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	1/18/2005		

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08.01.14	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #14: Mr. Lawrence made a motion, seconded by Mr. Peterson, to accept the proposed change (Figure 11B-1A, side elevation notation). The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	1/18/2005		
08.01.15	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #15: Mr. Peterson made a motion, seconded by Ms. Toji, to accept the proposed amendment (modification to Figure 11B-21). The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	1/18/2005		
08.01.16	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #16: Mr. Skaff made a motion, seconded by Mr. Lawrence, to accept the proposed modification (to Figure 11B-2B). The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	1/18/2005		
08.01.17	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #17: Mr. Skaff made a motion, seconded by Mr. Lawrence, to accept those changes to the diagram ( Figure 11B-2B). The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	1/18/2005		
08.01.18	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #18: Mr. Lawrence made a motion, seconded by Mr. Margen, to accept the proposed change to Section 220-S (definitions of "Story" and "First Story"). The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	1/18/2005		

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08.01.22	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #22: Mr. Skaff made a motion, seconded by Mr. Peterson, to accept the proposed amendment (to Section 1115B.2.1.3.1). The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	1/18/2005		
08.01.24	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #24: Mr. Lawrence made a motion to accept the proposed change (to Section 1116B.1.9). Mr. Skaff proposed amending the motion to accept the change proposed by DSA. Mr. Lawrence accepted this amendment, and Mr. Skaff seconded. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> State Architect considered and denied motion.	6/14/2004	1/18/2005		
08.01.25	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Substantive Changes Motion #25: Mr. Skaff made a motion, seconded by Mr. Peterson, to accept the proposed amendment (to Section 1116B.1.10). The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	1/18/2005		
08.01.26	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Signs and Identification-Section Motion #26: Mr. Lawrence made a motion, seconded by Mr. Skaff, to accept the proposed changes to the title, re-numbering, the addition of the "s" to "Notes," and the addition of Note 2. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/15/2004	1/18/2005		
08.01.27	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Signs and Identification-Section Motion #27: Mr. Scott made a motion, seconded by Mr. Peterson, to accept that change (changing the word "direction" to "directional" in # 2 and 4). The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/15/2004	1/18/2005		

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	<i>F= Follow-Up Item</i>				
08.01.28	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Signs and Identification-Section Motion #28: Mr. Scott made a motion, seconded by Mr. Peterson, to accept the new language as proposed (for Item 4). Mr. Scott amended the motion to include several issues. Mr. Peterson seconded the amended motion. The motion was carried by a vote of 7-0-1 (with Ms. Toji abstaining and Mr. Guisasola absent during voting).  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble  <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle. Reestablishing a threshold of construction cost.	6/15/2004	1/18/2005		
08.01.29	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Signs and Identification-Section Motion #29: Mr. Scott made a motion, seconded by Mr. Skaff, to accept the proposed amendment to Section 1117B.5.2. The motion was carried by a vote of 8-0-1 (Mr. Guisasola  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble  <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/15/2004	1/18/2005		
08.01.30	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Signs and Identification-Section Motion #30: Mr. Scott made a motion, seconded by Mr. Lawrence, to accept the proposed amendment to Section 1117B.5.5#4. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble  <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/15/2004	1/18/2005		
08.01.31	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Signs and Identification-Section Motion #31: Mr. Scott made a motion, seconded by Mr. Lawrence, to adopt the proposed amendment to Section 1117B.5.6. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble  <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/15/2004	1/18/2005		
08.01.32	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Signs and Identification-Section Motion #32: Mr. Skaff made a motion to adopt the proposed amendment (for Section 1117B.5.7). Mr. Scott seconded the motion. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble  <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/15/2004	1/18/2005		

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08.01.33	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Signs and Identification Motion #33: Mr. Scott made a motion, seconded by Mr. Guisasola, to accept the proposed amendments (for Sections 1127B.3 and 1133B1.1.1.1). The motion was carried by a vote of 8-0-1 (with Ms. Toji abstaining).	6/15/2004	1/18/2005		
	<i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble				
	<i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.				
08.01.34	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Curb Ramps and Detectable Warnings Motion #34: Mr. Skaff made a motion, seconded by Ms. Toji, that the committee reconsider Section 1127B.5, "Curb ramps." The motion was carried unanimously.	6/15/2004	1/18/2005		
	<i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble				
	<i>Comments:</i> Procedural reconsider proposed revision.				
08.01.35	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Curb Ramps and Detectable Warnings Motion #35: Mr. Lawrence made a motion, seconded by Ms. Toji, to accept the proposed amendments, with the exception of the items pulled for further discussion. The motion was carried unanimously.	6/15/2004	1/18/2005		
	<i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble				
	<i>Comments:</i> Items pulled were clarified.				
08.01.36	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Curb Ramps and Detectable Warnings Motion #36: Ms. Toji made a motion, seconded by Mr. Peterson, to approve the sentence saying, "Curb ramps shall have a detectable warning surface." The motion was carried	6/15/2004	1/18/2005		
	<i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble				
	<i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.				
08.01.37	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Curb Ramps and Detectable Warnings Motion #37: Mr. Peterson made a motion, seconded by Mr. Lawrence, to recommend that detectable warning surfaces be located a minimum of 6 inches and a maximum of 8 inches from the curb line. The motion was carried unanimously.	6/15/2004	1/18/2005		
	<i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble				
	<i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.				

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08.01.38	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Curb Ramps and Detectable Warnings Motion #38: Mr. Lawrence made a motion, seconded by Mr. Peterson, to accept inclusion of the new language (in Section 1127B, #7). The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/15/2004	1/18/2005		
08.01.39	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Curb Ramps and Detectable Warnings Motion #39: Mr. Peterson made a motion, seconded by Ms. Toji, to accept the language proposed (for dimensions of truncated domes). The motion failed, 2-7 (Mr. Skaff and Mr. Margen  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/15/2004	1/18/2005		
08.01.40	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Curb Ramps and Detectable Warnings Motion #40: Mr. Scott made a motion, seconded by Mr. Guisasola, to accept the proposed amendment (to Section 1116B.3). The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/15/2004	1/18/2005		
08.01.41	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Curb Ramps and Detectable Warnings Motion #41: Mr. Scott made a motion, seconded by Mr. Lawrence, to make the proposed revision (for Section 1133B.8.3). The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/15/2004	1/18/2005		
08.01.43	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Curb Ramps and Detectable Warnings Motion #43: Mr. Peterson made a motion, seconded by Mr. Lawrence, to approve the proposed amendment to Section 1129B.2, and recommend that DSA look into the issue of ADAAG consistency. The motion was carried, 7 - 2 (Mr. Margen and Mr. Skaff opposed).  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle consistent with ADAG.	6/15/2004	1/18/2005		

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	<i>F= Follow-Up Item</i>				
08.01.44	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Curb Ramps and Detectable Warnings Motion #44: Mr. Lawrence made a motion, seconded by Mr. Peterson, to accept the proposed amendment to Section 1129B.4. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/15/2004	1/18/2005		
08.01.45	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Curb Ramps and Detectable Warnings Motion #45: Mr. Skaff made a motion, seconded by Mr. Mincer, to accept the language proposed by Mr. Skaff (No Parking sign on Figure 11B-18A). The motion failed unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> DSA did not move forward.	6/15/2004	1/18/2005		
08.01.46	M 2004 Code Adoption Cycle-Express Terms and Statement of Reasons-Curb Ramps and Detectable Warnings Motion #46: Mr. Lawrence made a motion, seconded by Ms. Toji, to accept the proposed amendment (for correction to Section 1133B.5.2.2). The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/15/2004	1/18/2005		
08.01.47	M DSA Policies Proposed for Deletion Motion #47: Ms. Toji made a motion, seconded by Mr. Peterson, to accept the policy deletions proposed by DSA. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Policy approved by State Architect, in process.	6/15/2004	1/18/2005		
08.01.48	M Proposed New DSA Policies-04-01-Beveled Lip at Curb Ramps Motion #48: Ms. Toji made a motion, seconded by Mr. Mincer, to approve the proposed policy eliminating beveled lips at ramps. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Policy approved by State Architect, in process.	6/15/2004	1/18/2005		



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	<i>F= Follow-Up Item</i>				
08.01.49	M Proposed New DSA Policies-04-02-Detectable Warnings Motion #49: Mr. Scott made a motion, seconded by Ms. Toji, to accept the proposed policy, with the addition of other changes made by the committee in the area of detectable warnings. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Board approved 10/7 & 8/04 revised. Policy approved by State Architect, in process.	6/15/2004	1/18/2005		
08.01.50	M Proposed New DSA Policies-04-03-Visual Alarms in Classrooms Motion #50: Mr. Margen made a motion, seconded by Mr. Skaff, to approve Policy 04-03 as proposed. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Policy approved by State Architect, in process.	6/15/2004	1/18/2005		
08.01.52	F Meeting Minutes Approval Committee to approve minutes of the 5/26, 6/14 & 6/15 meetings at the next UDC meeting.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan/Mary Ann <i>Comments:</i> Minutes approved with the exception of two items. Staff to follow up. Add to previous, items corrected.	6/14/2004	10/8/2004		
08.01.55	F Bagley-Keene Open Meeting Act Staff to provide Committee with copies of the Bagley-Keene Open Meeting Act.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan/Mary Ann <i>Comments:</i> Copies of Act mailed to members.	6/14/2004	1/18/2005		
08.01.56	F May 26 UDC Meeting Tapes Staff to provide Mr. Skaff with a copy of the May 26 UDC meeting tapes.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis <i>Comments:</i> Copies provided copies to Mr. Skiff on 9/28/04.	6/14/2004			
08.01.57a	F Items Sent Back to DSA Technical Staff for Further Review (Motion #9), Section 1116.1.8, "Car Inside."  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble <i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.	6/14/2004	1/18/2005		

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08.01.57b	F Items Sent Back to DSA Technical Staff for Further Review (Motion #12), Section 1133B.7.1.3, "Surface Cross Slopes".	6/14/2004	1/18/2005		
	<i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble				
	<i>Comments:</i> State Architect considered and moved forward.				
08.01.57c	F Items Sent Back to DSA Technical Staff for Further Review (Motion #21), Section 1104B.6.3, "Assembly Areas". Note: Follow up for consideration in next year's code submittal package.	6/14/2004	1/18/2005		
	<i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble				
	<i>Comments:</i> Withdrawn. Status dead per UDC.				
08.01.57d	F Items Sent Back to DSA Technical Staff for Further Review (Motion #23), Section 1115B.2.1.3.3, "Accessible Showers". Note: Follow up for consideration in next year's code submittal package.	6/14/2004	1/18/2005		
	<i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble				
	<i>Comments:</i> Withdrawn per UDC.				
08.01.57e	F Items Sent Back to DSA Technical Staff for Further Review (Motion #42), Section 1129B.2, "Less Than Five Spaces for Accessible Parking Required". Note: This was included in this year's amendment package. See Motion #43.	6/15/2004	1/18/2005		
	<i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble				
	<i>Comments:</i> Code section incorporated for rulemaking for the 2004 code cycle.				
08.02.01	M Minutes Approval	9/28/2004	10/8/2004		
	Motion #1: Mr. Peterson made a motion, seconded by Mr. Mincer that the minutes of May 26, June 14 and June 15 be approved as amended. The motion was carried unanimously.				
	<i>Status:</i> Complete <i>Responsible Party:</i> Susan/Mary Ann				
	<i>Comments:</i> Listen to tape.				

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	<i>F= Follow-Up Item</i>				
08.02.02	M Final Report of the Regulatory Negotiation Committee on Accessibility guidelines for Outdoor Developed Areas Motion #2: Mr. Scott made a motion, seconded by Mr. Skaff to not use the 9/30/99, Final Report of the Regulatory Negotiation Committee on Accessibility guidelines for Outdoor Developed Areas. The motion was carried unanimously.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble  <i>Comments:</i> Request from Caltrans to utilize the September 30, 1999, Final Report of the Regulatory Negotiation Committee on Accessibility guidelines for Outdoor Developed Areas – <a href="http://www.access-board.gov/outdoor/outdoor-rec-rpt.htm">http://www.access-board.gov/outdoor/outdoor-rec-rpt.htm</a> . No action taken.	9/28/2004	1/18/2005		
08.02.14	F Pending Policy Interim Housing of students does not apply – trailers are out on site with ramp.  <i>Status:</i> Complete <i>Responsible Party:</i> Susan Georgis/Aaron Noble  <i>Comments:</i> Dead status. DSA not to move forward.	9/28/2004	1/18/2005		